



Kindermoden

NORD



trade fair information
Kindermoden Nord 3 – 5 August 2019

trade fair : Kindermoden Nord 3 – 5 August 2019
deadline : 17 June 2019

A01_ENG_fairinfo

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 checklist



1. checklist Kindermoden Nord

Dear exhibitors,

With this list, you can check which points you have already accomplished for successful participation in the trade fair and which points are still to be fulfilled.

Please read through all the documents fully and carefully. Please note the deadlines for the order forms.

If you have any questions, feel free to call us at any time. Telephone +49 (0)40/88 88 99 0.

information	document	Submit	Deadline
invoice			Payment deadline 1 July 2019
important trade fair information	A01_ENG_fairinfo.pdf		17 June 2019
order form passes	A02_ENG_stand.pdf		17 June 2019
stand fittings	A02_ENG_stand.pdf		17 June 2019
catalogue entry / brand information	A03_ENG_catalogue.pdf		17 June 2019
advertising	A04_ENG_advertising.pdf		17 June 2019

2. submission information for order forms

You can send us the completed order forms in the following way:

post	mail
MesseHalle Hamburg-Schnelsen GmbH Modering 1a 22457 Hamburg	info@kindermoden-nord.de

content

I. Before the trade fair

- stand equipment
- wireless internet access
- official list of exhibitors

II. Setup

- setup times
- loading and unloading on the ramp
- setup and exhibitor passes
- parking barrier
- deliveries
- stand construction
- safety
- fire protection
- co-exhibitors

III. Dismantling

- dismantling times

IV. At the trade fair

- opening times
- access to the hall
- office service
- cleaning
- flyer distribution

V. Contacts

- contact persons
- contact details

I. Before the trade fair

stand equipment

1. Order forms
Exhibitors have the opportunity to order additional stand equipment from us. You can find the order forms attached to this package of information.

2. basic equipment of your stand
Your stand price includes tables and chairs (as required, limited to the stock of the MesseHalle) and 1 socket (1 kW).

3. damage to stand
The system walls and other rented objects must not be damaged (no nails, staplers, adhesives, etc.)! Costs of repair due to damages will be charged to the exhibitors.

4. carpet fitting
In the event that you fit a carpet yourself, we urgently recommend that you use residue-free, removable laying tape. You can also acquire such a carpet-laying tape at our trade fair office for a price of EUR 5.04 plus VAT per roll (25m). The use of other adhesive tapes frequently causes residues to be left on the hall floor, which necessitates special cleaning that needs to be paid for.

5. stand decoration
For decorating the wall elements and perforated plates, we recommend cambrels for hanging decoration material, hooks for perforated plates for hanging smaller exhibits as well as powerstrips for sticking posters on, for example. You can purchase these items from us at our trade fair office.

6. supply pillars
If there is a pillar in your stand, the supply shafts found therein may not be blocked.

7. storage opportunities
Please note that we cannot provide any storage opportunities on site. For storage purposes, we can build a cubicle on your stand, which you can order from us. MesseHalle Hamburg-Schnelsen assumes no liability.

8. stand complaints
We would like to advise you that we can no longer acknowledge complaints regarding the construction of the stand after the trade fair has ended or after an invoice has been issued for the stand equipment. For this reason, should you establish discrepancies when examining your ordered stand equipment, please contact the office of the MesseHalle urgently during setup.

Wi-Fi

Free Wi-Fi is available to you in the MesseHalle Hamburg-Schnelsen. However, MesseHalle Hamburg-Schnelsen cannot guarantee 100% availability.

We expressly advise that exhibitors' own Wi-Fi networks can be installed at the event only after prior registration, since otherwise significant interference in the building's own Wi-Fi network can result. No costs are incurred for the registration and the operation of exhibitors' own Wi-Fi networks. However, in the event of interference arising due to non-registered Wi-Fi networks, the exhibitor responsible will always be made liable. For details, please contact MesseHalle Hamburg-Schnelsen. Please inform your stand construction company, if applicable.

Official list of exhibitors

Approximately two weeks prior to the trade fair, the list of exhibitors will also appear on our web pages, including a link to your e-mail and web addresses.

In the light of current events, we advise that the Kindermoden Nord list of exhibitors is the list of exhibitors that will be made available by us. Unfortunately, there are repeatedly dubious service providers such as Expo-Guide who offer catalogue and internet entries at very excessive prices. We would like to warn you about these service providers, since they were neither mandated by us nor are known to us.

However, should you have mistakenly filled out such a document, then you can receive support from AUMA, the Association of the German Trade Fair Industry:

Telephone +49 (0)30/24 00 00
 www.auma.de
 info@auma.de

II. setup

setup times

Thursday 8.00 am to 6.00 pm

Friday 8.00 am continuing until the start of
 the trade fair

The trade fair office and the hall team can be reached until 6.00 pm. After 6.00 pm, you can enter the hall via the side entrance, which is located on the right beside the main entrance. Should the door be locked, please ring the bell.

loading and unloading on the ramp

In order to avoid bottlenecks at the loading ramps, the drivers must quickly drive their cars/lorries aside. Please also inform your stand construction company, if applicable, that the vehicles must be removed from the ramp immediately after the loading and unloading. Furthermore, lorries may be parked neither on the ramp nor in the car park of the trade fair site during the trade fair. MesseHalle Hamburg-Schnelsen reserves the right to take further steps in the event of non-compliance or infringement.

exhibitor passes

Please carry the filled-out exhibitor's passes with you and present them to the trade fair staff, security or the police on request.

parking barrier

Please be aware of the barrier on the access road to the parking spaces. You will receive a free parking ticket, which you should hand in again on your departure.

delivery

Deliveries for Kindermoden Nord can be accepted as of Monday before the fair from 8.00 am. We would like to advise that each exhibitor is responsible for the delivery and removal of their goods. If the goods are delivered and are received by our staff because there are no staff of the exhibitor in question at the stand, MesseHalle Hamburg-Schnelsen assumes no liability. The goods are brought to the stand and are stored there at the exhibitor's risk. If goods are to be collected, they must remain at the stand until the transportation firm collects them.

stand construction

If you would like to bring and setup your own stand, please communicate to your stand builder that our stand system has an axial dimension of one metre. This means, for example, that in the event of a stand with a 5-metre front a clear width of only 4.97 metres is available to your stand builder. Please note: in accordance with the Industrial Code (GewO), your company name and address must be indicated on your stand.

safety

1. stand surveillance
 Should you desire stand surveillance, please inform us in good time. Cost of surveillance per staff member and hour: €22.00 plus statutory VAT.

2. valuables

Please do not leave any valuables in your car before, during and after the trade fair.

3. insurance

It is urgently recommended to the exhibitors that they insure their exhibition objects and their liability obligation at their own expense.

fire protection

Please note that you may use only flame-resistant materials to decorate the stand. Please inform your stand construction company, if applicable. Naked flames at the stand are prohibited.

co-exhibitors

We would like to advise you that co-exhibitors may exhibit only with the approval of the trade fair management. All companies that would like to participate at Kindermoden Nord as co-exhibitors must be notified to the trade fair management with an indication of the proportional stand size made available by the main exhibitor. The proportional square metres will be charged to the co-exhibitor directly by the trade fair management and deducted from the stand size of the main exhibitor. Co-exhibitors that are not notified to the trade fair management cannot be permitted, regardless of their product range.

III. Dismantling

Monday after the conclusion of the trade fair until 12.00 pm.

Exhibitors that have not fully vacated the hall on Monday by 12.00 pm must pay an expense allowance of €80.00 statutory VAT per additional hour started. Please inform your stand construction company as well as other companies mandated by you, if applicable. Another exhibition is taking place afterwards!

Please note that no stand may be cleared in full or in part prior to the end of the trade fair. This is an infringement upon the General Conditions of Exhibition of MesseHalle Hamburg-Schnelsen GmbH and is punished with a contractual penalty.

IV. At the trade fair

Exhibition opening times

Saturday 9.00 am until 6.00 pm
Sunday 9.00 am until 6.00 pm
Monday 9.00 am until 5.00 pm

access to the hall

Exhibitors with exhibitor passes have access to the hall at any time on the first day of the trade fair. On the second and third day of the trade fair, access is granted from 8.00 am at the earliest. The hall and office staff are available to you from 8.00 am.

office service

If, during the trade fair, you require a small number of photocopies or you would like to send a fax, you can take advantage of our office service. You can also have e-mails printed out in our trade fair office. Simply contact the trade fair office. What you require will be accomplished there.

cleaning

Your stand price includes a night-time stand cleaning during the trade fair. However, this can take place only if your stand is not closed or blocked off at night. If you wish for your stand to be cleaned nevertheless, we ask that you contact the trade fair office in good time.

flyer distribution

Wir machen darauf aufmerksam, dass das Verteilen von Werbung sowie sonstige Promotion-Aktionen in den Gängen der Halle und auf dem gesamten Gelände der MesseHalle Hamburg-Schnelsen nicht erlaubt sind.

V. Contacts

You can reach your contacts by telephone from Monday to Friday from 9.00 am to 5.00.

exhibitor support

Michael Schiederig, Celine Campos

stand construction, stand equipment, printed materials, passes, stand surveillance

Angelika Meyer, Patrick Sommer

Contact

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Fax +49 (0)40/88 88 99 100
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www.kindermoden-nord.de